

**DOCUMENT 00 91 01
ADDENDUM NO. 1**

PROJECT: 2024 Smith and Spillane MS Renovations
BID DATE: **Thursday, February 20, 2025 (no Change)**
FROM: Carolina Weitzman, A.I.A.
Natex Corporation Architects
447 Heights Blvd, Houston, TX 77007
TO: **Prospective Bidders**

This Addendum forms a part of the Bidding Documents and will be incorporated into Contract Documents. Insofar as the Project Manual or Drawings or both are inconsistent, this Addendum governs. Acknowledge receipt of the Addendum by inserting its number into the Proposal Form. **FAILURE TO DO SO WILL SUBJECT BID TO DISQUALIFICATION.**

PART 1 CHANGES TO PROJECT MANUAL

N/A

PART 2 CHANGES TO DRAWINGS

N/A

PART 3 CLARIFICATIONS

1. For References include projects of similar scope and budget. Include owner and A/E firm references in emails.
2. Allowance spec to be issued in Addenda.
3. There are time constraints with Substitution requests- please refer to the Documents for requirements and ensure timelines are followed.
4. Contractors are discouraged from calling CFISD staff for these projects. Please send all questions to the Architect contact.
5. Tony Castillo and Hayden Carnahan are available to escort contractors to visit schools during bidding however coordinate visit with subs as needed to ensure visits are done at same time.

PART 4 Pre-Proposal Conference & Site Visit

1. Attached is Pre proposal conference agenda and sign in sheets.

END OF ADDENDUM NO. 1

APPROVED FOR ISSUE:


By M. Carolina Weitzman, principal, NATEX Architects

END OF DOCUMENT

Total No. of Pages to Addendum No.1: 4 pages.

**ADDENDUM NO. 1
00 91 01-1
02-06-2025**



NATEX
CORPORATION
ARCHITECTS

447 Heights Blvd, Houston, TX 77007
Telephone: (713) 975-9525



3701 Kirby Drive, Suite 988, Houston, TX 77098
Tel: 225-387-4414

PRE-PROPOSAL CONFERENCE
February 5, 2025
AGENDA

Project: Cy-Fair ISD- 2024 Smith and Spillane MS Renovations
Proposal Date: Thursday, February 20, 2025
Proposal Time: 2:00 PM Base, 3:00 pm Alternates
Proposal Location: CFISD Facilities, Planning & Construction
11430-B Perry Road, Houston, TX 77064
CFISD Proposal No: 24-02-5751R-RFP

- I. Introduction to Bidders-project overall scope
- II. Changes

Any changes arising out of questions requiring interpretation, clarification, or correction to the Bid Documents will be made by Addendum.

- III. Instructions to Proposers: Document AB
 - a. Qualifications Statements:
 - i. AIA Document A305- **due by five (5:00 p.m.) Friday, February 7, 2025**
 - ii. Digital version to be submitted to carolina@natexarchitects.com
 - iii. Submission of References of Evaluation. **Provide phone numbers and email addresses of 3 different clients.**
 - iv. Pre-qualification of sub-contractors and suppliers are as directed in individual specification sections.
 - b. For questions during the proposal, submit form in Section AM no later than **5 pm Thursday, February 13, 2025** . **Note Questions should be emailed to Wendy Lee at wlee@cparch.com with copy to Carolina Weitzman at carolina@natexarchitects.com**
 - c. Performance and Payment Bond- Use forms BB & BC
 - d. Prevailing Wage Rates- Refer to CB Supplementary conditions.
 - e. Insurance requirements- Section BD.

- IV. Proposal Forms:
 - a. Submit Base Proposal Form AC in Duplicate in sealed envelope.
 - b. Items to be submitted with Proposals:
 - i. From AD Proposal Bond
 - ii. Form AE Felony Conviction Notification
 - iii. Form AG Proposal Evaluation Waiver
 - iv. Form AH Affidavit of Non-Discriminatory Employment
 - v. Section AN Conflict of Interest Questionnaire
 - c. Items to be Submitted with Alternate Proposal:
 - i. Form AC Alternates Form
 - ii. Resumes of Proposed Project Manager and Project Superintendent

- iii. Form AF List of Subcontractors
- iv. Section 01 35 23 and 01 35 23.1 Special Owner Requirements Notarized

d. Proposals must be "Time Stamped" in room 129AB.

- V. Submission of Post Proposal Information-**Due Friday, February 21, 2025 at 5 pm (to NATEX's Office-can be digital format emailed by deadline.)**
 - a. Bar-chart schedule including major milestone dates- substantial completion
 - b. Proposed management concept for the project
 - c. Statement of all work to be self-performed by the Offeror
 - d. Complete and Fully executed contractor qualification statement for AIA A305 for each subcontractor named on the form AF List of Subcontractors.
 - e. Any Value Engineering items of interest to Owner.

- VI. Submission of Additional Post Proposal information
 - a. Certification of Criminal History Record Information (Form AP). Due within 10 days after receipt of NTP.
 - b. Performance Bond, Payment Bond and Certificates of Insurance within 10 days after notification of award.

- VII. Allowances: As scheduled in 01 21 00- Include in base proposal. (To be sent via addendum)
- VIII. Unit Prices: As shown in Proposal form and 01 22 00.
- IX. Construction Schedule
 - a. NTP after **Board approval anticipated for March 2025. Notice to Proceed anticipated soon after Board Approval.**
 - b. Work under this contract will be **Substantially Complete no later than July 26, 2026. Please refer to Summary of Work for general phasing requirements.**
 - c. Owner will accept the work prior as long as it does not interfere with school operations.

- X. Temporary Facilities
 - a. Use of existing facilities.
 - b. Job Trailer
 - c. Sanitary facilities
 - d. Storage

- XI. Miscellaneous Items
 - a. Walk thru of the schools is highly encouraged. Please visit the schools after school hours to be able to see all the spaces needed.
 - b. Links for available As-built drawings and the link to Multivista for extensive existing condition photographs will be emailed to all attendees and planholders. This will also be incorporated into the next Addendum.
 - c. We consider the Basis of Design materials indicated in the drawings and specifications to be the materials that the contractor will bid. If contractor plans to use another approved manufacturer listed that is not the Basis of Design material, please submit a substitution request during bidding. Substitutions will not be accepted after. Materials have been selected for Basis of Design based on multiple requirements including specific colors, finishes and manufacturer to be used.

END OF AGENDA

